

TERMS OF REFERENCE for a Short-Term Consultancy, GBVIE-PDMA-KP

Formulation of GBVIE framework for Gender and child cell PDMA KP

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| Hiring Office: | Prime Foundation for Gender and Child Cell-PDMA KP |
| Background | <p>Gender-based violence (GBV) is a horrifying reality and human rights violation for women and girls globally. During emergencies, the risk of violence, exploitation and abuse is heightened. At the same time, national systems, including health and legal systems, and community and social support networks weaken. This breakdown of systems can reduce access to health services, including sexual and reproductive health services, psycho social support services, and legal services, leading to an environment of impunity in which perpetrators are not held to account. When systems and services are disrupted or destroyed, women and girls face even higher risk of human rights violations such as sexual violence, intimate partner violence, exploitation and abuse, child marriage, denial of resources and harmful traditional practices. GBV has significant and long-lasting impacts on the health, and psychosocial and economic well-being of women and girls, and their families and communities.</p> <p>Prevention and mitigation of, and response to, GBV are classified as life-saving interventions in humanitarian settings. All agencies involved in humanitarian response have a responsibility to protect those affected by GBV. This includes implementing programme interventions to reduce the risk of GBV, designing initiatives to promote community resilience to GBV, supporting survivors and other women and girls and other vulnerable groups including person with disabilities, at risk to access care and support services, and strengthening local and national capacities (government, other authorities and civil society) to establish systems to prevent and respond to GBV in a sustainable manner.</p> <p>KP has experienced protracted crises, PDMA; Khyber Pakhtunkhwa is committed to set up an effective system to cope up with disasters and different calamities as per National Disaster Management Act, 2010. Under section 16, sub section 2 of the act the powers and functions of the Provincial Authority is to provide technical assistance or give advice to district administration and local authorities for carrying out their functions effectively.</p> <p>Considering the institutional mandate and reference to powers in the act, PDMA KP notified a Gender and Child Cell with core work on providing guidance on policy and planning (new and existing) and integration of gender equality, child protection, and other protection concerns of vulnerable groups in disasters and strengthen institutional mechanisms to respond to the needs of vulnerable groups. In this context, PDMA KP conducted a study <i>‘To generate evidence on GBV in emergencies in KP to contribute to establishment of advocacy platform on GBV in Emergencies and to strengthen the humanitarian-development-peace nexus’</i>.</p> <p>As a step forward, PDMA plans to formulate a GBVIE framework that should provide strategic guidance on the GBVIE minimum standards to PDMA in</p> |

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| | particular and humanitarian actors in government and non-government sector in general at the provincial level. |
| Purpose of consultancy: | To Formulate GBVIE Framework for PDMA KP |
| Scope of work under Activity No 1: <i>(Description of services, activities, or outputs)</i> | <p>The study aims to formulate GBVIE Framework that should provide strategic guidance and road map to Gender and Child Cell, PDMA KP and other stakeholders in humanitarian context. The GBVIE framework should integrate gender considerations in humanitarian context and add women, girls, and other vulnerable groups and leaving No One Behind (persons with disabilities, transgender, minorities, refugees and others) priorities and concerns in all three phases (crises-relief-recovery) in PDMA policy and strategic approaches and other contributing policy documents. The GBVIE framework should have clear linkages between Humanitarian and Development nexus.</p> <p>The scope of consultancy includes the following;</p> <ul style="list-style-type: none"> • Desk review the existing resources and legal frameworks of GBVIE and other operations of PDMA at Headquarter and district levels to identify potential areas for integrating gender considerations in humanitarian response in line with GBViE minimum standards. • Develop a methodology and tools (such as focus group discussion, key informant interviews etc.) • Hold consultation meetings with relevant stakeholders to identify priorities, gaps and prepare outline for the GBVIE Framework. • Prepare draft GBVIE framework guided by GBVIE minimum standards along with road map including institutional arrangement for rolling out the framework. • Draft contextualized GBV need assessment tool for the humanitarian situation assessment. • Validate the draft of GBViE’s Framework from GBVIE PDMA, UNFPA and GBV sub working group at the provincial level. • Final GBVIE Framework along with implementation roadmap and assessment tools. <p>Methodology</p> <p>The assignment is qualitative in nature with combination of desk review and bilateral and multi-lateral consultation process with stakeholders with focus on GBV in humanitarian context while bridging it with development settings.</p> <p>Desk Review</p> <p>The desk review will include (but not limited to), Inter-Agency Minimum Standards for Prevention and Response to GBV in Emergencies (GBV AoR), Handbook on GBViE Coordination, GBV Essential Services Package, Minimum Initial Services Package and research study on MISP readiness assessment; Women and Girls Well-being study KP, IASC’s Guidelines for Integrating Gender-based Violence Interventions in Humanitarian Action: Reducing Risk, Promoting</p> |

| | <p>Resilience, and Aiding Recovery, UNFPA’s Managing GBV Programmes in Emergencies Guide, UNFPA Gender Quality Strategy, concept note on GBV Multi Sectoral Coordination Committee (P&D), study report ‘To generate evidence on GBV in emergencies in KP to contribute to establishment of advocacy platform on GBV in Emergencies and to strengthen the humanitarian-development-peace nexus’ PDMA contingency plan and legal frameworks.</p> <p>Bi lateral and multi-lateral consultations The consultations will be held with relevant government line departments UN agencies, Sectoral leads I/NGOs, and communities’ (men, women, girls and boys) and GBV Working group members.</p> <p>Geographical Location</p> <ul style="list-style-type: none"> • PDMA Headquarter, Peshawar, KP • Three DDMUs, NGOs CBOs <p>Key Deliverables</p> <ol style="list-style-type: none"> 1. Inception Report including work plan, study tools and TOC of the report 2. Desk Review and initial situational report 3. Consultation with stakeholders 4. Draft GBViE Framework 5. Validation workshop with government and GBV working group members 6. Workshop Report 7. Final GBViE Framework | | | | | | | | | | | | | | | | | | | | | |
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| | <table border="1"> <thead> <tr> <th data-bbox="451 1039 1105 1073">Task</th> <th data-bbox="1105 1039 1252 1073">No. days</th> <th data-bbox="1252 1039 1408 1073">Payment</th> </tr> </thead> <tbody> <tr> <td data-bbox="451 1073 1105 1115">i. Inception Report</td> <td data-bbox="1105 1073 1252 1115">7</td> <td data-bbox="1252 1073 1408 1115">20%</td> </tr> <tr> <td data-bbox="451 1115 1105 1157">ii. Desk Review and initial situational report</td> <td data-bbox="1105 1115 1252 1157">10</td> <td data-bbox="1252 1115 1408 1157"></td> </tr> <tr> <td data-bbox="451 1157 1105 1199">iii. Consultation with identified stakeholders</td> <td data-bbox="1105 1157 1252 1199">14</td> <td data-bbox="1252 1157 1408 1199"></td> </tr> <tr> <td data-bbox="451 1199 1105 1241">iv. First Draft GBViE Framework along with annexes</td> <td data-bbox="1105 1199 1252 1241">8</td> <td data-bbox="1252 1199 1408 1241"></td> </tr> <tr> <td data-bbox="451 1241 1105 1314">v. Validation workshop with government and GBV working group members</td> <td data-bbox="1105 1241 1252 1314">03</td> <td data-bbox="1252 1241 1408 1314">50%</td> </tr> <tr> <td data-bbox="451 1314 1105 1388">vi. Final Draft to be presented to DG PDMA for endorsement and approval.</td> <td data-bbox="1105 1314 1252 1388">5</td> <td data-bbox="1252 1314 1408 1388">30%</td> </tr> </tbody> </table> | Task | No. days | Payment | i. Inception Report | 7 | 20% | ii. Desk Review and initial situational report | 10 | | iii. Consultation with identified stakeholders | 14 | | iv. First Draft GBViE Framework along with annexes | 8 | | v. Validation workshop with government and GBV working group members | 03 | 50% | vi. Final Draft to be presented to DG PDMA for endorsement and approval. | 5 | 30% |
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| Duration and working schedule: | 3 months (April to June, 2023) | | | | | | | | | | | | | | | | | | | | | |
| Place where services are to be delivered: | Peshawar-Gender and Child Cell at Provincial Disaster Management Authority Khyber Pakhtunkhwa. | | | | | | | | | | | | | | | | | | | | | |
| Supervisory arrangements: | The consultants will report to the Program Manager Gender and Child Cell in Provincial Disaster Management Authority Khyber Pakhtunkhwa and Program Analyst GBViE, UNFPA. | | | | | | | | | | | | | | | | | | | | | |
| Expected travel: | The assignment is Peshawar based with field visit to three identified districts for consultation purposes. | | | | | | | | | | | | | | | | | | | | | |

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| <p>Required expertise, qualifications and competencies, including language requirements:</p> | <p>Qualification and Experience:</p> <ul style="list-style-type: none"> • University degree in gender, Disaster Management, social work or any other social sciences related degree. • At least 07 years of working experience in GBViE, DRR/DRM community engagement, humanitarian response, Policy & Framework Development. • Familiar with National and International policy, standards, SOPS, guidelines and other instruments. • Demonstrated experience in research, policy reviews and developing frameworks • Proficiency in Urdu and English and local languages. • Demonstrated good analytical and report writing skills. • Strong interpersonal and communication skills • Ability to work effectively with minimal supervision. • Ability to complete tasks within a set time frame. • Strong work ethics and commitment to principles of inclusiveness. • Demonstrate good Computer and IT skills |
| <p>Inputs / services to be provided by PDMA/UNFPA</p> | <p>The Program manager, Gender and Child Cell under Provincial Disaster Management Authority-Peshawar will provide administrative and coordination support and leadership.</p> <p>PDMA and UNFPA will provide technical inputs from time to time.</p> |
| <p>Other relevant information or special conditions, if any:</p> | <p>The Consultant will be responsible to submit all material produced ensuring maximum quality standards both technically as well as in terms of presentation.</p> <p>The Consultant will keep GBViE-PDMA and UNFPA Program Analyst GBViE in loop and informed of the progress during the course of assignment to ensure timely scheduling of the meetings as required.</p> |
| <p>Last Date to Apply: 23/April/2023 by 14:00 HRS, PST, at proposals@piph.prime.edu.pk with subject line "Consultant – GBViE Framework"</p> | |